



Personal Protective Equipment Policy

Wild Company Pty Ltd is committed to providing a safe environment for our employees, clients and visitors.

Wild Company Pty Ltd will ensure employees are protected with personal protective equipment for the following hazards:

1. Head protection (hard hat)
2. High visibility clothing (safety vest or work shirt)
3. Foot protection (Industrial footwear)
4. Eye protection (safety glasses)
5. Hearing protection (ear plugs / muffs)
6. Hand protection (gloves)
7. Respiratory protection (respirators, face mask, cartridge filters)

Management Responsibilities:

1. Will issue all employees a PPE kit during induction on commencement of employment.
2. Will ensure PPE items issued comply with industry standards.
3. Will keep record of PPE items issued to employees in a register.
4. Will issue replacement items on a fair wear and tear basis.
5. Will ensure employees comply with this policy.
6. Will review this policy annually and update as necessary.
7. Will ensure all staff have bi-annual hearing tests to monitor hearing levels. New staff are tested during pre-employment medical.

Supervisors / OHSE Safety Committee Responsibilities:

1. Will comply with this policy.
2. Will participate with implementing this policy.
3. Will participate with the review & creation of written safe work procedures/practices.
4. Shall observe the effectiveness of this policy and report any deficiencies to management.
5. Shall ensure the safe work method statements (SWMS) relate to necessary PPE equipment required for works.
6. Shall provide training to employees to ensure safe use of PPE - where required.

Employees Responsibilities:

1. Will comply with this policy
2. Shall follow instructions specified by a supervisor, hazard assessment and/or SWMS.
3. Will ensure they understand how each PPE item is used. Request training from supervisor if necessary.
4. Will wear the minimum PPE equipment required by site Principal contractor every day.
5. Shall wear the necessary PPE when operating a machine, tool or equipment to ensure your safety.
6. Will maintain and store PPE equipment.
7. Will remove from service any PPE that is damaged, deteriorated, expired or unsafe & request replacement item from OHSE officer / Wild Company P/L Office.
8. Will attend appointments for hearing and other medical assessments are required.

The appropriate PPE must be used at all times and be relevant to the risk assessed

